

## Exchange Student Program

Exchange program is for students in SNU's partner universities who wish to study at SNU for one or two semesters and transfer credits to their home institution. The first official student exchange program launched in 1995 with the University of Tokyo and the number of institutions where they agreed for student exchange program has increased to 147 institutions all over the world. To be an exchange student, candidates must be officially nominated by their home institution and pay the tuition fee at their home institution. Dormitories are provided and fees for taking Korean language course will be partially supported.

### ”Exchange Students” vs “Visiting Students”

	Exchange Students	Visiting Students
<b>Courses</b>	Course choice is free of students' choice * Note: Some courses may have restrictions	
<b>Document Submission</b>	Should enclose all the official transcript sealed	
<b>Tuition Fee</b>	Should be paid at home institution	Pay at SNU
<b>Application</b>	Apply through home institution	Apply directly at SNU Pay the application fee (82,000 KRW)
<b>Credits</b>	Will be transferred	Ask home institution before applying
<b>Official Transcript</b>	Will be sent to home institution	Should ask at the Registrar's Office to request for an issuance
<b>Dormitory</b>	Provided upon request	Not provided
<b>Korean Language Course</b>	Full or partial financial support will be provided	No financial subsidy available

## Application Criteria & Process

### 1. Eligibility

#### 1) Qualification

- Must be enrolled at least 2 semesters at home institute
- Have a GPA 3.0 or above / 4.0
- Language proficiency of either English or Korean is highly recommended, but not compulsory

<b>English</b>	<b>TOEFL</b>	IBT 88 or above
	<b>IELTS</b>	6.0 or above
<b>Korean</b>	<b>KLPT</b>	Level 5 or above
	<b>TOPIC</b>	Level 5 or above

2) Restriction

- **The College of Business Administration** is restricted to students who are currently studying business at their home university.

- **The College of Medicine** is restricted to students who are currently studying medicine at their home university.

- **The College of Dentistry** is open ONLY to masters level students currently enrolled in a master program at School of Dentistry or equivalent at their home university. The student exchange program is NOT available at the undergraduate level for the College of Dentistry.

- Applicants, who apply for the **Korean History** major, must provide a proof of Korean language ability. A satisfactory level of Korean language ability should be either (1) Level 5 or above of official Korean Language Proficient Test or (2) Level 5 or above of the Korean Test conducted at the SNU Language Institute.

- **MBA** program does not accept exchange program through the OIA. In order to apply for an exchange program at MBA, please inquire at [mba@snu.ac.kr](mailto:mba@snu.ac.kr)

**2. Application Procedure**

Starting Semester	Application Deadline	Screening Procedure	Notification of Acceptance	Acceptance Packages sent to:
Fall Semester	April 20	May-June	Early June	Mid June
Spring Semester	Oct 20	Oct-Nov	Early Dec	Mid Dec

**3. Document Submission**

All documents should be submitted in ORIGINAL or verified as an official copy, and should be in Korean or in English. If your documents are not in Korean or in English, please have your document translated in Korean or in English and have confirmed and sealed by an authorized body.

*Application documents are non-returnable once they have been submitted to the OIA.*

Please be aware that we will be unable to continue processing your application if you do not submit ALL the required application documents.

The required documents for applicants are as follows:

	List of Required Documents	SNU form
<b>A</b>	One completed Application Form (Please type clearly your email address since most important announcements will be notified through email.).	Attachment
<b>B</b>	A Statement of Purpose (Please use letter size paper 8½" x 11") (in English or in Korean)	
<b>C</b>	Two Letters of Recommendation from two of your professors. Please use the SNU letter of recommendation form. One letter of the Recommendation must be written by a university professor at the current school which the applicant is attending.	Attachment
<b>D</b>	Official University Transcript	
<b>E</b>	A Certificate of Enrollment from the current university you are attending.	
<b>F</b>	A copy of applicant's passport	
<b>G</b>	One photograph (3 x 4)	
<b>H</b>	Only for Fine Arts, Music, and Physical Education applicants: Photographs of works/recording of performances	

#### 4. Screening Procedure

The OIA receives applications and reviews that all application requirements have been met. The application packet is then forwarded to the screening committee of each college for assessment. Not all candidates nominated by partner universities are successful, but some may fail to have an admission if the requirements do not meet the committee's expectation. When the acceptance is confirmed, the OIA notifies the result through students' home institution. *The OIA is not responsible for the selection process and its results since the decision is made by each college.*

#### 5. Acceptance Package

The acceptance package will include Certificate of Admission (not for Korean national), Letter of Acceptance, and other necessary information.

## Academics & Students Life

### 1. Academic Calendar

※ Academic transcript will be sent to home institution for exchange students for credit transfer in mid-August and in mid-February. Academic transcript for visiting students will not be sent to the home institution from the OIA and visiting students must request for an issuance of academic transcript at the Registrar's Office.

Semester	Date	Grade Submission	Official Transcript Issuance
Spring Semester	2 March ~ Mid June	End of June	1 Week of August
Fall Semester	1 Sept ~ Mid December	End of December	1 Week of February

### 2. Courses

Majority of courses are taught in Korean but each college or department offers number of courses in English. List of courses for a new semester is available at the beginning of January or July each year. Undergraduate students can take courses up to 18 credits and graduate students can take up to 12 credits.

### 3. Housing

- **On-Campus Housing:** The Gwanak campus is the main campus of the SNU. Most colleges and schools are located at the Gwanak campus except for the College of Medicine, which is located at the *Yeongun* campus in northern part of Seoul. Exchange students have a right to apply for the Gwanaksa (Gwanak campus dormitory), but it is not guaranteed to eventually get a room.

- **Off-Campus Housing:** Off-campus housing is available around the campus. SNU does not provide an assistance to find off-campus housing, and it is students' own responsibility to find accommodation outside campus.

### 4. Students Activities

SNU offers variety of students' activities and sports clubs. Students clubs include musical bands, choir, orchestra, dance, painting, photography, students' newspaper, traditional Korean music, travel clubs and SNU International Students Association. Sports clubs are available in fencing, golf, basketball, rugby, scuba-diving, snowboard, ski, horse riding, baseball, yacht, judo, kendo, soccer, taekwondo, tennis, etc. The most popular students clubs amongst these are taekwondo, judo, kendo and traveling clubs.

## 5. Estimated Budget to Study at SNU

<b>Tuition Fee (for Visiting Students ONLY)</b>	<b>3,000,000 KRW / semester</b> (Tuition fee is calculated based on the number of credits you are taking. It also varies depending on your major and year of your enrollment.)	
<b>Housing</b>	On-campus	800,000 ~ 1,000,000 KRW / semester for undergraduate students 200,000 ~ 300,000 KRW / month for graduate students
	Off-campus	300,000 KRW ~ 800,000 KRW / month
<b>Local Transportation</b>	<b>200,000 KRW / month</b>	
<b>Meals</b>	<b>500,000 KRW / month</b>	
<b>Books/School Supplies</b>	<b>500,000 KRW / semester</b>	
<b>Telecommunication</b>	<b>100,000 KRW / month</b>	
<b>Personal Expenses</b>	<b>200,000 KRW / month</b>	

*Note: Above is only estimation and it may vary depending on personal budget*

## 6. Insurance & Health Care

### Travel Insurance

It is mandatory for every exchange/visiting student to obtain travel medical insurance. Students should comply with the following guidelines:

- You have to be insured by an insurance company which takes effect in your country or in Korea
- The insurance policy should cover sickness, accident and death during your study in SNU
- You can register for courses after submitting the copy of the insurance policy which states the above conditions
- Insurance policies in languages other than Korean or English should be notarized before submission
- In case the insurance expires before finishing the course, you have to resubmit the insurance policy copy or the notarized document after renewal or reapplication of the insurance policy
- Any inquiries and information regarding insurance should be conducted by yourselves with the staffs of insurance company. SNU does not involve in any insurance-related affairs

## 7. Visa

A student visa (D-2) is required to study in Korea if a student is not of Korean nationality. In most cases, exchange students can acquire their D-2 visa easily when they present their Certificates of Admission issued by the SNU to the relevant passport officials in their home country. Please contact your nearest Korean Embassy or consulate for more detailed information on the visa application process.