

Graduate Assistants, Postdocs

Graduate assistants and postdocs who have **SSHIP** student health insurance already have international health insurance and evacuation with the SSHIP program through **ONCALL** and will not need **CISI**, except when traveling on an ISU study abroad program.

ISU Study Abroad Programs Only:

All graduate assistants and Postdocs who study or officially travel abroad in association with an Iowa State University study abroad program must be covered by CISI while they are out of the country on the program. The cost of this insurance is included in the program fee, and registration for the coverage is completed through **ISUAbroad**.

International Business Travel:

CISI is strongly recommended to ISU international business travelers (faculty, staff, graduate students, postdocs). The cost of CISI is centrally funded for faculty, staff, graduate students, and postdocs on official ISU business.

**This program does not apply to personal international travel.*

To obtain CISI coverage for international travel other than a study abroad program:

1. Approximately three weeks prior to departure, the departmental verifier must register travel through the University's requisitioning (**Web Req**) system in **AccessPlus**.
2. Following registration, the request will be routed to departmental approver for review.
3. Upon departmental approval, traveler will receive an email from CISI with the following:
 - **An insurance card**
 - **The CISI brochure with claim form**
 - **A consulate letter verifying insurance coverage** (might need for visa purposes)
 - **Access to the CISI web portal**

If you do not receive these materials, please contact the Study Abroad Center at cisi@iastate.edu.

Consulate Letter: If you require a letter for visa purposes before you receive your enrollment packet, you may contact the Study Abroad Center at cisi@iastate.edu to request one. For more information on visa requirements for U.S. citizens traveling abroad, see:

<https://travel.state.gov/content/visas/en.html>.